



MINUTES
30 August 2023

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:02 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

2. ROLL CALL

Commissioners Present: Bob Kopp, Laurelle Martin, Irma Ruport, and Nickolas Teller

Commissioners Absent: Darin Clarke and Debbie Ojeda

Staff Present: [Jeremy Rogers](#), Community Services Director, Leticia Andreas, Public Works Management Analyst

3. APPROVAL OF MINUTES

Action: Motion by Commissioner Kopp to approve the minutes of May 24, 2023 meeting. Seconded by Commissioner Ruport. All in favor. Motion passed.

4. CITIZENS TO BE HEARD

Vickie Resso, resident of Pinole and President of Pinole Artisans, informed the Commissioners that the Pinole Artisans are open to create a connection with the City of Pinole to discuss options for art and education opportunities in the community. They have been a nonprofit since 2004 with about 40 members. They lost their lease and have not been able to find a new location. They are currently offering free art classes for children at the Pinole library, watercolor class, and a free drop-in program for adults at a church in El Sobrante. Additionally, they offer a monthly educational program that is open to the public. Their next meeting is on September 5, 2023 at the Pinole library. They collaborated with the City in the early 2000s and would like to enhance their relationship with the City. Commissioner Kopp recommended working with the Pinole Historical Society to use the Faria house for an art gallery. Vickie Resso, responded that she did not think that the space was adequate for an art gallery. She also noted that the Pinole Artisans have collaborated with the Pinole Historical Society to create the mural at the Bear Claw. Commissioner Martin suggested that Vickie connect with Pinole Valley High School. Commissioner Ruport thanked her for joining the meeting. She recommended talking to the City about spaces that might be available in the City at no cost.

Anthony, resident of Pinole, said there continues to be infrastructure concerns around town. Many light bulbs have not been replaced and the City should find the funds to replace these light bulbs. He stated that he fell a few weeks ago after the summer concert because the Park Place parking lot was not lit well, and the curb was not marked. Suggested more staffing for the Public Works and Police Department. Anthony recommended that the caretakers house is sold and that the City find a better use of the space. Commissioner Martin thanked him for his comments. She said the lighting issue



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will be discussed at an upcoming TAPS meeting. She also recommended that he call the Public Works Department for his maintenance concerns and the Police Department for the safety concerns.

Rafael Menis, resident of Pinole, provided feedback on the policy format. He recommended that the criteria is narrowed down to a maximum of twenty categories. Additionally, he asked for clarification on the language that was included in the policy.

Anthony, resident of Pinole, agreed with Commissioner Ruport to table the item. He also requested that more information be available to the general public. Requested a mini discussion on the policy with the public, the Mayor, and Council Members. He suggested that the font size on the event signage is enlarged and made easier to read. Commissioner Martin thanked him for his comments.

Chris Granillo, resident of Pinole. He is a new member of the Pinole Artisans, he is printmaker, artist, painter, and public artist. He informed the Commissioners that he participated in the summer concerts, and it was a lot of fun. He would like to see more public art in the community. He said the Pinole Artisans would like to be involved in the design of the new logo. Staff Rogers informed Chris that he will connect him with the department that is working on the logo. Commissioner Ruport thanked him for joining the meeting.

5. NEW BUSINESS

A. Coastal Cleanup

Staff Andreas provided an update on the progress with the event. Staff Andreas placed the lawn signs promoting the event throughout the community and the large banners will be put up by the end of the week. Staff Andreas and the Commissioners discussed the logistics of the event. Staff Andreas asked the Commissioners to confirm their availability to support with the event and confirmed the setup and start time of the event. Commissioner Martin and staff discussed the plan for community service hours. Staff Andreas confirmed that certificates would be available for the youth who volunteer. Staff Andreas asked Commissioner Kopp if he would be available to prepare the BBQ for the volunteers. Commissioner Kopp said he would support with the BBQ and requested that the extra food supplies be used for lunch on dumpster day. Staff Andreas informed the Commissioners that Republic Services will drop off two containers for the recycling and garbage that will accumulate from the event. Staff Andreas informed the Commissioners that a new storage container will be used to store the event signs and banners. Commissioner Ruport stated that the Pinole fire fighters cooked the BBQ previously and they should be invited to cook and participate in the event. Staff Andreas, Rogers, and the Commissioners provided additional background and information regarding the topic. Staff Rogers clarified that Con Fire has been invited to the events and participation has varied depending on their availability. There was some disagreement expressed by staff and commission members during discussion of the City's outreach to Con Fire.



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Commissioner Martin and Rogers requested that the Commissioners discuss the items on the agenda only.

B. Dumpster Day

Staff Andreas provided an update on the progress that has been made with the event. Staff and the Commissioners discussed the logistics of the event. Staff asked the Commissioners to confirm their availability to support with the event. Staff informed the Commissioners that there was a change in staffing at Republic Services that delayed confirmation of the event. All details for dumpster day have been confirmed with Republic Services. Staff will put out signs to promote the event after the Coastal Cleanup event. Commissioner Ruport and Staff Andreas discussed adding an additional location for dumpster day. Commissioner Ruport stated that the additional location was discussed with the Public Works Director and they would check it out. Commissioner Martin disagreed with the second location and suggested that they keep one location only. Commissioner Kopp provided background on why the City moved to one location only for dumpster day. Staff Andreas and the Commissioners continued to discuss the challenges of adding a second location. Staff Andreas confirmed that a dumpster event in collaboration with Caltrans will be offered in the future.

C. Sister City Policy

Staff Rogers asked the Commissioners to provide feedback on the policy that he drafted. The Commissioners briefly discussed the policy. Commissioner Ruport requested to table the policy until the next meeting since there were many items on the agenda and she did not review it thoroughly. Commissioner Martin asked the Commission to take their time to review the policy and be prepared to provide feedback before it goes to the City Council. Commissioner Ruport asked if the Planning Commission could review the policy. Staff Rogers clarified that the policy was tasked to the Community Services Commission. Staff Ruport said that she agrees that the community should have an opportunity to provide feedback on the policy. Commissioner Martin stated that the policy will be attached to the next agenda and the public can join the next meeting.

D. Public Art

Staff Rogers informed the Commissioners that staff presented this topic to Council recently. The City has a Public Art Policy that is overseen by the Community Services Commission. More information on the Public Art Policy will be presented to the Commissioners soon.

6. OLD BUSINESS

A. Park Master Plan

Staff Rogers provided the Commissioners with an update on the Park Master Plan and next steps. Staff reminded the Commissioners to complete the questionnaire that was emailed to them. He also encouraged them to visit the Park Master Plan website and to



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share the website with the community. Commissioner Ruport shared that the consultant RJM will host a community workshop on September 22nd at the Senior Center from 6pm-8pm. She encouraged residents to participate in the process and provide feedback. Staff thanked Commissioner Ruport for the reminder and encouraged the public to join the meeting. Additionally, staff shared details for the second workshop which will be held on November 17th at the Youth Center from 6pm-8pm. Staff encouraged the Commissioners and the community to attend.

B. Pride Event

Staff informed the Commissioners that the Pride event was very successful, and it had high participation numbers. Staff provided details on the event and thanked all groups that were involved. The event was a great start, and it will continue next year.

C. Summer Events

Staff informed the Commissioners that the concerts and movies went well this summer. Participation increased from last year and thanked all participants. Staff is looking forward to growing those events next year. Staff said that the largest community event held was the Pinole Car Show and encouraged the community to participate in the event. Commissioner Kopp provided a brief summary of the event and provided a donation summary.

D. Community Outreach/Engagement

The Commission did not discuss this item.

8. ADJOURNMENT

The meeting was adjourned at 6:04 P.M. to the next Community Services Commission meeting on Wednesday, September 27, 2023|5:00 P.M.

Submitted by:

Maria Picazo
Recreation Manager

Approved by the Commissioners on September 27,2023